

# SlackTax, Inc.

## Tax Maintenance Program

### Tax Year 2011

**The predicted increase in audits conducted by the IRS are in full swing.** These include the traditional office audits, field audits (at your home or office) and a flood of computerized notices for real and imagined errors. These notices are frequently incorrect, but each one must be researched and responded to. Each field and office audit must be completed.

As part of our ongoing commitment to provide our clients with the highest quality service at affordable rates, we are continuing our "Tax Maintenance Program" (TMP).

The Tax Maintenance Program is **available only when your income tax returns are prepared** and includes the following services:

1. Three 15 minute scheduled telephone consultations or E-Mail questions with one of our professional tax consultants.
2. An annual review of W-4 withholding for husband and wife or an annual review of profit and loss for sole proprietors and rental property owners.
3. \*Audit protection in the event you are subject to an audit. We will provide representation at no additional charge up to a maximum of 10 hours. This does not include field audits and TCMP (Taxpayers Compliance Measurement Program). If an audit requires additional time, it will be billed at our current hourly rate.
4. Resolution of IRS notices and correspondence.
5. Resolution of FTB (Franchise Tax Board) notices and correspondence, including Head of Household.
6. One additional copy of your 2011 income tax returns.
7. One self-employment letter (when applicable) to mortgage company within the 2011 calendar year.

The 2011 Tax Maintenance Program does not cover prior year returns. It does not cover bookkeeping needed for audit preparation if client records do not support the amounts claimed on the income tax returns. It does not cover representation before the Collection Division, installment agreements, Trust Fund Penalty investigations, Offers-in-Compromise agreements, sales tax audits, payroll tax audits, or property tax audits. Those services are available at our normal representation rates.

*The Tax Maintenance Program may not be available to any client that has been audited for any of the past three years, or to any client that SlackTax, Inc. determines to be in a very high risk audit group, including Schedule C tax returns showing a loss for the year.*

## Tax Maintenance Program Fees

Individuals -	\$ 75.00
Rental Property Owners -	\$125.00
Schedule C Returns -	\$200.00

The higher cost prevails and caps at \$200.00

***Please see Other Side. Your Signature Is Required***

If you elect not to purchase or are not eligible for our Tax Maintenance Program, our billable rates for the previously mentioned services will be as follows:

### STANDARD RATES

1. Telephone or E-Mail consultation, 15 minutes - \$75 each
2. Review of W-4 withholdings or profit and loss - \$150
3. \*Audit protection - Minimum \$750 (5 hour minimum)
4. IRS notices and correspondence - \$75 - \$125
5. FTB notices and correspondence - \$75 - \$125
6. Additional copies of income tax returns - \$25 each

As you can clearly see, the Tax Maintenance Program is a tremendous value and could save you up to \$2,000. However, to take advantage of this valuable service, **you must purchase the Tax Maintenance Program when your income tax returns are prepared.**

If you have questions about this new service, please don't hesitate to ask your tax preparation professional.

\*In case of adjustments on the return due to an audit, SlackTax, Inc. will not be responsible for any additional taxes, including penalties and interest, imposed by the authority. Additional phone consultations and/or office visits will be billed at our normal rates.

**I *want* to take advantage of the 2011 Tax Maintenance Program.**

---

**Taxpayers Signature**

---

**Date**

---

**Spouse's Signature**

**I have decided to *decline* the Tax Maintenance Program for my 2011 income tax returns and I understand that coverage of audits, notices and other problems related to my income tax returns will be billed at your standard billable rates.**

---

**Taxpayers Signature**

---

**Date**

---

**Spouse's Signature**

Approved by: \_\_\_\_\_  
Tax Preparer's Signature

Date \_\_\_\_\_